



ENROLMENT POLICY

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2. Vision Statement

Guided by our Catholic Identity, St Brigid's College ensures high levels of learning and success for all.

3. Rationale

"...Catholic schools are still central to the mission and work of the Catholic Diocese of Ballarat today and to the life quality of students and their families. Inspired and governed by the message and person of Jesus Christ, and committed to the physical, intellectual, social and spiritual development of each person, they provide education of the highest quality to their communities. In line with the self-understanding of the Church, they are welcoming to all who share their educational philosophy. Through their distinctive educational style, Catholic schools make an irreplaceable contribution to the intellectual, ethical and spiritual wellbeing of their own community and of Australian society."

(Awakenings Core Document 2005, p16)

4. Policy Statement

Catholic children living in the community of Ss. Michael and John's Parish will normally have the right to a place in St Brigid's College.

St Brigid's College is welcoming to those families who may not be Catholic but who share the understanding of the Catholic school described above. Admission is open to non-Catholic students provided admission does not compromise the ethos, practices and religious education programs of the College.

5. Guiding Principles

- The Catholic Diocese of Ballarat upholds the principle that all Catholic students wishing to enroll in a Catholic school will have an enrolment place.
- All enrolments will be subject to the discretion of the Principal and based upon the best interests of all concerned. Current State and Federal legislation states that the intellectual and physical capacity of the student is not a criterion of entry to the school.
- All students will be expected to participate in the Religious Education program at all levels.
- Students other than Catholics will be considered for enrolment provided this does not result in the exclusion of Catholic students. All parents will be required to give an understanding that they will respect the life, nature and identity of the school.
- Enrolment is ongoing provided the College expectations continue to be met, including but not limited to payment of school fees and levies, student attendance and conduct, and continued support of the ethos and philosophy of the College. It must be pointed out that no student will be excluded from the school or school activities because of non-payment of such fees and levies.
- Children with special needs who can be catered for in the regular classroom will be considered for enrolment upon the recommendation of an integrated support group, convened by the Principal, specifically to examine the ability of the College to meet those needs.

6. Criteria for Enrolments

The Principal, will be informed by, but not restricted to the following order of criteria:

1. Siblings of children already enrolled in the school
2. Catholic children as evidenced by sacraments for whom this is the closest* Catholic co-educational Secondary school of the Diocese to the child's predominant residential address, and have attended a Catholic primary school
3. Catholic children as evidenced by sacraments for whom this is closest* Catholic co-educational Secondary school of the Diocese to the child's predominant residential address, and have not attended a Catholic primary school
4. Other children who have attended a Catholic primary school for whom this is closest* Catholic co-educational Secondary school of the Diocese to the child's predominant residential address
5. Children of Alumni
6. Other children who are seeking a Catholic secondary education and have not attended a Catholic primary school for whom this is closest* Catholic co-educational Secondary school of the Diocese to the child's predominant residential address

* as measured by the student conveyance method - Student Conveyance Allowance System (SCAS)

* in shared care arrangements – where one parent has more than 50% shared care then this would be the residential address to determine the priority of enrolment. In the case of equal (50/50) shared care then the closest residential address shall determine the priority of enrolment

It is expected that by following this Policy, St Brigid's College will have clear enrolment guidelines which will assist all parents in the responsibility of educating their children in the Faith in partnership with the College.

7. Responsibilities

The Principal has the authority and is ultimately responsible for the implementation of this Policy.

8. Legal References

Federal and relevant State laws bind the School and its employees. A breach of this policy may result in the School and/or its employees breaching any one of the following pieces of legislation:

Racial Discrimination Act 1975 (Cth); Sex Discrimination Act 1984 (Cth);
Disability Discrimination Act 1992 (Cth); Equal Opportunity Act 1995 (Vic)
Privacy Act 1988 (Cth) Child Safe Standards (Ministerial Order 870)
Education and Training Reform Act 2006

Note: This is not an exhaustive list of the relevant legislation.

9. Related Policies

- Fee Payment & Collection Policy
- Positive Behaviour Policy
- Computer Internet & Email Acceptable Use Policy
- Information Communication and Technology (ICT) Policy
- Drug Policy
- Uniform Policy
- Ballarat Diocesan Enrolment Guidelines
- SunSmart Policy

10. Appendices (linked documents)

1. [Enrolment Form](#)

11. Document Review

The Policy will be subject to review by the Principal with assistance from the Executive Committee.

Prepared: Oct 2017	<u>Date</u>	<u>Comment</u>
Updated:	May2019	New Vision statement & Link to updated policies
Updated:	Mar 2023	No Changes
Updated:	Mar 2024	Updated in line with DOBCEL
Due for Review:	Oct 2025	